

Highly Engaging Telehealth Sessions Using Google Meet and Zoom Together!

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How to Use Google Meet and Green Screen (with 1 background):

1. **Schedule** a Google Meet in your calendar.
2. Open **Zoom** in FULL SCREEN.
 - a. *Please Note: It is important to keep Zoom full screen at this point. Also, it is imperative to open Zoom FIRST before Google Meet.*
3. **Mute** Zoom
4. Click on your meeting's **Google Meet link** in your calendar
5. Click "**Join Now**" in Google Meet to see your students.
6. **Turn off** the Google Meet **video**
7. Click on **Present Now**
8. Choose "**window**"
9. Choose "**Zoom**" window and click **Share**

How to Use Google Meet and Green Screen AND change virtual backgrounds:

1. **See steps 1-9 above.**
2. Then **minimize Zoom** to a smaller window (choose the middle option). I recommend making it approximately half of your screen.
 - a. *Please Note: If you do not complete step number 2 above, the students will see a minimized version of it and they will see you moving your zoom window around. If you kept it as a full screen BEFORE you started your Google Meet this will not happen!*
3. Click the **arrow next to "stop video"** on Zoom
4. Select "**choose virtual backgrounds.**"
 - a. *Ideally, you should have previously added the virtual backgrounds you wish to use before starting your session.*
5. **Move the white virtual backgrounds window** over to the side so that you can see your students.
6. **Move the main zoom window** out of the way completely.
 - a. *Please Note: You do not need to see this window on your box. The picture in this box is exactly what is in the virtual background window so there's no reason to see both. The students can only see what's in the main Zoom window. However, if the Zoom window and the virtual background window overlap at all, the students will see it. (I like to put the main Zoom window all the way down at the bottom of the screen so that you can't even see it or you can just see the top of the box in order to retrieve it if necessary).*

*Unfortunately you can not see what they see. Before trying this with students I recommend that you try this with 2 computers. Invite another computer to your Google Meet and then follow the steps. This way you can see what they see!

How to Play a PowerPoint Slide Show AND Be Able to See Your Students At the Same Time (No Zoom Needed):

1. **Open** your PowerPoint presentation
2. Click on the **Slide Show** choice at the top of the screen.
3. Click on "**Set Up Slide Show**"
4. Under "**Show Type**" check the box for "**Browsed by an individual (window)**"
5. Click "**OK**"
6. Present the slide show "**from current slide**" or "from beginning." The slide show version will fill your entire screen. However now you have an option to **minimize** it and **move** it so that you can see it and see your Google Meet screen.
7. **Join your Google Meet** and keep your camera on so the students can see you. Make sure your volume and sound are all the way up. This is necessary if you have sound effects in your PowerPoint.
8. Click on "**Present**" in Google Meet
9. Choose "**window**"
10. Choose the **PowerPoint slide show window**
11. If necessary, minimize the PowerPoint slide show more and make it fit nicely on the screen so that you can see the students.

Additional Tips:

1. Google Meet can appear "glitchy", slow, and unclear at times.
2. Google Meet does have some features
3. BreakOut Rooms for Google Meet Information: <https://youtu.be/mBGDPKXhea4>
4. You can install "Chrome Remote Desktop" (<https://remotedesktop.google.com/support/>). This allows you to give control of your desktop for an activity.
5. If you are having issues with having too many windows open. You can add "dualless extension" to google meet from the Chrome Webstore. It allows you to make two windows. You can share Zoom by sharing "Tab" versus "window." (I have not tried this because it was not necessary following the steps above.)

Although these strategies seem like a lot of steps, it simply just takes practice. I literally typed out every single step so it seems like a lot, but it's not when you get used to it. I definitely advise you to practice before doing this with your student! Try it out with your family members and/or colleagues first if necessary! Most importantly, HAVE FUN!

Check out my webinar: Highly Engaging Telehealth Sessions for K-5 (on Zoom) for exciting and fun activities to do with your students!

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